



Central, Clifton and Harbourside Neighbourhood Partnership Agenda

Date: Tuesday, 13 June 2017

Time: 7.00 pm

Place: City Hall

1. Welcome, Introductions and Safety Information

2. Apologies for Absence and Substitutions

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Please note that the Register of Interests is available at

<https://www.bristol.gov.uk/councillors/members-interests-gifts-and-hospitality-register>

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of Previous Meeting (Pages 4 - 12)

To agree the minutes of the previous meeting as a correct record.

5. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on Monday 12th June 2017.

6. N P Co-ordinator's Report (Pages 13 - 43)

Presenting Officer Andrw McGrath.

7. Environment Sub Group Updates

8. Traffic and Transport Sub Group Update

9. Future of N P - Discussion

10. Any Other Business

Date of Next Meeting: Time Not Specified, Date Not Specified,

Contact – The local Neighbourhood Partnership (NP) Coordinator is:

Andrew McGrath

Telephone : 0117 9036436

e-mail : Andrew.mcgrath@bristol.gov.uk

The Democratic Services Officer of the meeting is

Lucy Fleming

Telephone : 0117 9222483

e-mail : democratic.services@bristol.gov.uk

What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.



Central, Clifton and Harbourside Neighbourhood Partnership 7.00 pm, 4 April 2017

Present:

* De-notes apologies/absent

Ward Councillors

Councillor Carla Denyer, Clifton Down;

Councillor Kye Dudd, Central;

Councillor Paula O'Rourke, Clifton;

* Councillor Paul Smith, Central;

Councillor Clive Stevens, Clifton Down;

Councillor Jerome Thomas, Clifton;

Councillor Mark Wright, Hotwells and Harbourside;

Partners

Representatives of people who live and work in the Neighbourhood Partnership area

Pauline Allen

* Mary Bannerman

Richard Barnes

Fraser Bridgeford

* Toni Brown

Rosemary Chamberlin

* Kathy Crossthwaite

Jean Denham, Redcliffe Backs Management Company

* Sylvia Doubell

* Jillian Ewings

* Linda Ewles

* Paul Garner

* Trevor George

* Dennis Gornall

* Ilse Hambrook

* Jemma Harford

* Jo Hawkins

* Jonathan Hurford

* Jonathan Hyams

* David Jepson

* Jay Jethwa

Julian Jones, 10 Unity Street Residents Association

* Rosie Joseland

* Laura Lafave

* Karen Larwood

Evelyn Lewis

- * Pat Ludwell
- * Alistair McHardy
- * Tony Miles
- * John Morison
- * Alan Morris
- Wendy Pollard
- * David Pomeroy
- Keith Rodgeron
- * Graham Rogers
- * Sam Saunders
- * Maggie Shapland
- * Karen Sillence
- Sally Silverman
- * Pat Smith
- * Kathy Stagg
- * Maira Stylianou
- * Erica Thomas
- * Kate Thornton
- Zanna Wheeler
- * Robin Williams
- * Jerry Woods

Other Interested parties:

Also in Attendance:-

Matthew Jones

1. Welcome, Introductions and Safety Information (agenda item no. 1)

Chair – Fraser Bridgeford welcomed those present and led introduction

2. Apologies for Absence and Substitutions (agenda item no. 2)

Apologies noted

- Councillor Paul Smith
- Dennis Gornall
- Carol Lilwell

3. Declarations of Interest (agenda item no. 3)

None

4. Minutes of Previous Meeting (agenda item no. 4)

Cllr Denyer ask for it to be noted that the version of the minutes included in the published agenda and papers was the incorrect version. The version on line that could be viewed as a standalone minutes was

correct. This was a concern because it indicated that Off the Record had been award funds from the partnership when that was not the case.

Action: Democratic Services to retract the minutes in the published papers and replace with the corrected version.

The minutes would not be accepted as true reflection of the previous meeting.

5. Public Forum (agenda item no. 5)

Christine Townsend spoke to her questions regarding St George's Primary and the two Academies in the ward St Mary Redcliffe & Temple School and Bristol Cathedral Choir School.

Action: Agreed that Christine Townsend would in liaison with Sally Silverman and Cllr Kye would contact local schools to ascertain the correct percentage of local children on roll.

The following was noted from the discussion that followed:

- That although the figures given for numbers of pupils on roll from the local area appeared low, it was noted that there were very few families living in the harbourside area with children.
- There was a lack of nursery places in the area. All to note that the ward was linked to St Pauls Early Years/children centre and they were willing to do outreach work in the area.

6. Neighbourhood Partnership Co-ordinator's Report (agenda item no. 6)

The Neighbourhood Partnership were asked to note the following:

- Neighbourhood Forum Updates
- Neighbourhood Officer and Neighbourhood Plan Updates
- Note Neighbourhood Partnership future communications
- Note the parks project updates as set out in the report appended to the papers.
- Note the Environment, Traffic and Transport sub group notes appended to the papers.
- Note the Bearpit Toilet Briefing Paper

The Transformers Funding Applications

The Chair reported on the outcome of the sub-group decision making in respect of all the applications.

- a) Young Bristol's application for the Transformers Outdoor Activity Week project and that proposed by the Redcliffe Residents Action Group was viewed as activities that when combined, cover a wide area of the NP's wards. In addition these applications would support the principles of the inclusivity as the participants from the Redcliffe area would come from a diverse background.
- b) Basement Studio application for Castle Park Bandstand Takeover although the initial take up would impact 140 the outcome of the event would draw a wider audience to view the outcome of the project.
- c) The Nitty Gritty request for funding was not ward. The comment was made that Nitty Gritty was a brand with a number of offerings.
- d) Allaboard Watersports activity recommendation was questioned as to what the possible uptake would be from schools in the Hotwells area. The sum if awarded £600 would go towards supporting the group develop activities for students of Hotwells primary.

- e) The Chair shared that the grants panel group were seeking new members to join them.

The Chair requested that the Neighbourhood Committee consider the recommendations and agree to award sums as recommended by the sub group.

Neighbourhood Committee unanimously Resolved to award:

- i) Basement Studio for Castle Park Bandstand Takeover £1300
- ii) The Architecture Centre for Shape My City £500
- iii) HCCA/Bristol Bar Crew for Raising the Bar for Young People £600
- iv) Redcliffe Residents Action Group for Summer sport & activities £1000
- v) Young Bristol for Transformers Outdoor Activity Week £1000
- vi) All-Aboard Watersports for Watersport Activity Programme £600
- vii) Woodlands Group for Speak Out Conference £Nil
- viii) Young Bristol for Hotwells Cumberland Piazza £Nil
- ix) Creative Youth Network for Station Guardian £Nil
- x) Nitty Gritty Guide for University Hospitals £Nil

7. Environment Sub-Group Decisions and Updates (agenda item no. 7)

The Chair then requested all to consider the sub-group recommendation on CIL fund distribution.

1. Jacobs Wells Baths - £6,850

- a. This was a late application so not considered by the sub-group during their formal meeting. The sum was required to improve the look of the space to make it more attractive for community use.
- b. A representative from the Artspace project, Dina Ntziora, addressed the NP and answered questions posed by partnership members.
- c. The centre was closed for a period of time to allow for the refurbishments of the electrics and removal of asbestos. There still remains areas to the rear of the building and around the boiler room that had been made inaccessible to users until renovation works can be undertaken to make that area a safe space to use.
- d. The funds already awarded to support the project totals £10,000; £2k from Quartet for staffing and training; £3k from Bristol City Council for the Asbestos and Electric refurbishment; £5k from Architectural Heritage Fund for consultation work.
- e. The building suffers from issues arising from water ingress but the aspiration is to source bidders/funds to support further development of the space following the award of the CAT.

The Neighbourhood Committee unanimously Resolved

- i) The award of £6,850 to Artspace based at Jacob Wells Baths**

The Partnership then considered:

2. St Johns Road Lighting Project - £56,896.93

- a. Cllr Denyer provided the up to date costings on the replacement of lamp post along the St Johns Road, Whatley Road and All Saints Road.
- b. The sub-group were initially advised that the sum required would be around £20,000 but this was an unsubstantiated figure and a best guess. Full costings arrived within hours of the meeting and was shared in the presentation.
- c. The survey undertaken amongst residents of St Johns Road indicated that there were real concerns about the poor lighting from street lamps and concerns about safety. The tree roots growth had led to uneven pavements and in turned caused pavements to become trip hazards, all made worse by the lack of good light from the existing street lamps. The area had a number of cast iron lamps that would need to be refurbished in order to give better light it would be a matter of extending the length of each lamp and fitting LED bulbs.
- d. The request to CIL had been made because of the City Council's current financial constraints the service had adopted a policy of limiting provision to one of repair and not of refurbishment to street lamps.
- e. Many of the lamps along the road in question were a mix of 2/3 cast iron and 1/3 steel.
- f. The costings reflected the need to reposition lamps along the pavement to avoid having to remove trees that would improve the spread of the light from the street lamps.
- g. Members considered the costings for improvement to 4 areas along the roads in question. Concerns were raised about the embellishments aspect of the quotes in that some of the work was not a need but a want. In addition although the CIL fund was large there were a number of pending projects that would worthy beneficiaries of funds.
- h. Neighbourhood Committee agreed to vote on the four options with costings provided on the slide, detailed below:

Option 1	
St Johns Road LC7 to 17 To replace columns with refurbished Cast Iron Columns	
Refurbish Cast Columns	£13,662.00
New Traditional Lanterns	£9,522.00
Installation Costs & Power supply's	£10,232.27
Total	£33,446.27
Option 2	
All Saints Road 1 x new column Refurbished Cast Column	£1,138.50
New Traditional Lanterns	£793.50
Installation costs & Power supply's	£1,002.93
Total	£2,934.93
Option 3	

Whatley Road x 5 Columns To replace columns with refurbished Cast Iron Columns	
Refurbish Cast Columns	£5,692.50
New Traditional Lanterns	£3,967.50
Installation Costs & Power supply's	£4250.95
Total	£13,910.95
Option 4	
St Johns Road LC1 to 6 To install traditional embellishment Kits with Lanterns	
Traditional Lanterns	£4,761.00
Embellishment Kits	£1,311.00
Installation Costs	£532.32
Total	£6,604.32

The Neighbourhood Committee Resolved:

- i) Option 1 – work to main St Johns Road at a cost of £33,446.27 **Unanimously Agreed**
- ii) Option 2 – replacement of missing lamp post on All Saints Road carried **by a 5/1 majority Agreed**
- iii) Option 3 – Whatley Road 5 Columns £13,910.95 as 3/3 split with the Councillor chairing abstaining – **Not Agreed £Nil award**
- iv) Option 4 – lower St Johns Road LC1 to - 2/4 against – **Not Agreed £Nil award**

The Neighbourhood Partnership then considered:

3. Creative Youth Network - £100,000

- a. The Chair shared that there were limitation to the way NP could award funds, they were directed to only provide funds for actual projects and not for speculative projects. In addition any unused funds for a project must be returned. The sub-group had deferred decision on this applicant to the wider partnership to allow for a full discussion and then decision on whether any sums should be awarded.
- b. Sandie Hore-Ruthven representative from CYN addressed the partnership. The organisation had to date raised significant funds to refurbishment and turn the former magistrate court building into a viable space. The aspiration was to expand to allow other charities supporting young people to co-exist in the space. Rent was charged for the use of the space generating income revenue for the charity. The award would support the next stage of the bid to Heritage Lottery Grant Fund.
- c. The following was noted from the discussion that followed:
 - i. There was general concern about the risk arising from awarding £100,000 and how the charity would pay that sum back if the bid was unsuccessful. Confirmation was given that the charity held reserves that would be available to support a repayment plan. The charity was prepared to enter into any necessary legal agreement to secure the funds.

- ii. The Chair shared that the sub-group had proposed that the partnership considered £100,000 allocation and not the full £150,000 requested. The charity had been directed to Ashley Easton and Lawrence Hill NP to request the £50,000.
- iii. It was understood that Ashley Easton and Lawrence Hill NP were not in a position to consider any awards from CIL fund during the transition period. Therefore unlikely to support at this time. There were concerns raised by Derek Pickup that this appeared to be a final decision when a full representation had not been made to that NP. Clarity was sought. **Action: Matthew Jones to seek clarity.**
- iv. The partnership heard from two young persons who used the facility at the former magistrate. One had used the space to assist with University projects and another to find support to overcome lack of confidence and improve communication skills.
- v. It was proposed that that the partnership consider awarding £100,000 but to include a number of conditions to ensure that the organisation provided some form of security and a promise to return the funds if the bid was unsuccessful. In addition to enter into a legal agreement the cost of which to be borne by the Charity.

Neighbourhood Committee Resolved:

- i- To award the sum of £100, 000 on condition that a legal agreement is drawn up and signed by all parties with the following terms included;
 - a. That in the event that the bid to Heritage Lottery fails all monies awarded be returned to this Neighbourhood Partnership
 - b. That CYN provide appropriate security to the partnership to secure the loan
 - c. That the cost of drawing up the legal agreement be met by CYN

8. Traffic and Transport Sub-Group Updates (agenda item no. 8)

The NP was advised that the sub-group intended to continue to meet despite future changes around NP Structures.

9. Future of NP updates and discussion (agenda item no. 9)

The Chair with the Neighbourhood Co-ordinator provided a brief overview of the feedback received on the future of Neighbourhood Partnerships.

- Those who were consulted wanted the continuation of the NP format
- Keeping Neighbourhood Forums was viewed as a priority
- The Chair welcomed all to feed back directly to him any comments on the new structure.

10 Any other business (agenda item no. 10)

None

11 Date of Next Meeting (agenda item no. 11)

Date of the Next Meeting: to be confirmed

Meeting ended at 9.00 pm

CHAIR _____



**CENTRAL, CLIFTON AND HARBOURSIDE
NEIGHBOURHOOD PARTNERSHIP**

13th June 2017

Report of: Andrew McGrath, Neighbourhoods Department

Title: Neighbourhood Partnership Coordinator Report

Contact: 07795 445797 andrew.mcgrath@bristol.gov.uk

Recommendations

This report is from the Coordinator. It is for information and decision and Partnership members are recommended to:

- 1. Note Section 106 and CIL Update.**
- 2. Note Neighbourhood Forum Updates.**
- 3. Note Neighbourhood Officer and Neighbourhood Plan Updates**
- 4. Note NP futures communications**
- 5. Note parks project updates, see Appendix 4**
- 6. Note Environment/ Traffic and Transport Sub Group notes
Appendix 5/6**
- 7. Agree Transformers funding allocation**
- 8. Note Bearpit Toilets Briefing Paper**
- 9. Agree CIL spending decisions**

1. Note Section 106 and CIL Update.

The future spending method around CIL has still to be agreed. A number of meetings and discussions have taken place with NPs on this matter. A final decision will be made after a citywide consultation takes place from mid-June.

As of 13th June 2017 the Central, Clifton and Harbourside Neighbourhood Committee is responsible for a devolved **Section 106** funding budget of **£1,004,697.70**. A total of **£553,460.51** of section 106 funding remains committed but not spent, leaving **£451,237.19**.

Please note that a number of projects have been agreed or delivered but the funding has yet to be drawn down so the available funding is less than reported in the quarterly statement.

The devolution of Section 106 funds means the Neighbourhood Committee comprised of the seven councillors for the wards of Central, Clifton, Clifton Down, Hotwells and Harbourside have the delegated legal responsibility for making decisions on these funds on behalf of Bristol City Council.

Central, Clifton and Harbourside NP is responsible for a devolved **Community Infrastructure Funding (CIL)** budget of **£855,042.75**. To date, **£746,222.36** of CIL funding has been committed but not spent leaving **£108,820.39** unallocated.

Since the April NP meeting no new CIL monies have been added to the NP's funds.

Again a number of projects have been agreed or delivered but the funding has yet to be drawn down so the available funding is less than reported.

Fund	Spend Type	Project	NP Date	Value
S106	Transport	Cycle rack installation. These have been installed. https://democracy.bristol.gov.uk/CeListDocuments.aspx?Committeed=289&MeetingId=1690&DF=28%2f03%2f2012&Ver=2	28/03/12	£463.01
S106	Parks	Castle Park Improvement Project. Match funding for Capital Stimulus project totalled £539,497.26. This project is now moving towards delivery. https://democracy.bristol.gov.uk/CeListDocuments.aspx?Committeed=289&MeetingId=1692&DF=22%2f10%2f2012&Ver=2	22/10/12	£131,397.26
S106	Parks	Tree planting Project. Commitment against agreements that can only be spent on planting trees. This project is being delivered. https://democracy.bristol.gov.uk/CeListDocuments.aspx?Committeed=289&MeetingId=1703&DF=23%2f06%2f2015&Ver=2	23/05/15	£150,108.40
S106	Parks	Park Improvements Project. These projects are being delivered. https://democracy.bristol.gov.uk/CeListDocuments.aspx?Committeed=289&MeetingId=1705&DF=26%2f01%2f2016&Ver=2	26/01/16	£211,491.84

S106	Transport	Bus stop New Bridewell Street https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2110&Ver=4	26/1/17	£60,000
CIL	Parks	Outdoor Gym Project https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2110&Ver=4	26/1/17	£20,000
CIL	Infrastructure	YMCA building https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2110&Ver=4	26/1/17	£50,000
CIL	Parks	Parkwork https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2110&Ver=4	26/1/17	£10,000
CIL	Transport	Hampton Road Crossing https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2110&Ver=4	26/1/17	£4,000
CIL	Parks	Pergola Friends of Brandon Hill https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2110&Ver=4	26/1/17	£2,000
CIL	Parks	£1,000 Incredible Edible bearpit greening https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2110&Ver=4	26/1/17	£1,000
CIL	Infrastructure	Improvements to Jacobs Wells Baths https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2111	4/4/17	£6,850
	Highways	St John's Road Lighting Project https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2111	4/4/17	£36,381.20
CIL	Infrastructure	£100k to support the refurbishment of the old Magistrates' Courts. Creative Youth Network https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=289&MId=2111	4/4/17	£100,00*
<p>* To award the sum of £100, 000 on condition that a legal agreement is drawn up and signed by all parties with the following terms included:</p> <p>a. That in the event that the bid to Heritage Lottery fails all monies awarded be returned to this Neighbourhood Partnership</p> <p>b. That CYN provide appropriate security to the partnership to secure the loan</p> <p>c. That the cost of drawing up the legal agreement be met by CYN</p>				
CIL	Parks	Park Improvements Project. These projects are being delivered. https://democracy.bristol.gov.uk/CeListDocuments.aspx?CommitteeId=289&MeetingId=1705&DF=26%2f01%2f2016&Ver=2	26/01/16	£289,991.16
CIL	Transport	Highway Schemes. These projects are being delivered.	29/03/16	£130,000.00

		https://democracy.bristol.gov.uk/CeListDocuments.aspx?CommitteeId=289&MeetingId=1706&DF=29%2f03%2f2016&Version=2		
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2. Note Neighbourhood Forum Updates.

No forums have been held since the last NP meeting. All Forum notes are available online here:

<https://www.bristol.gov.uk/people-communities/cabot-clifton-and-harbourside-neighbourhood-forums>

3. Note Coordinator and Neighbourhood Plan Updates.

3.1 Tree planting

Decisions regarding tree planting next season (2017/18) appear to be in a state of flux. A significant proposed cut in the tree maintenance budget appears to have put tree planting at risk in the coming season(s).

The situation has, in quick time, appeared to move from probably no planting, to planting at a significantly increased charge to residents and sponsors (from £295 to £765 per tree), with built-in maintenance/watering costs included.

This situation partly hinges on the proposed 75% cut to the tree maintenance budget from Highways to the Tree Team. If the new cost applies, it will almost certainly mean fewer trees being planted.

The Bristol Tree Forum has been in regular contact with the Council on this matter. A public meeting is being held by the Bristol Tree Forum at **6.30pm Tuesday 4th July at City Hall**. This is an open meeting.

This subject will form part of the upcoming public consultation on budgets and service delivery, starting after the general election.

3.2 Creative Youth Network

The NP will recall that at its last meeting it awarded £100k CIL funds to the Creative Youth Network to part-fund its project to refurbish the old Magistrates' Courts, with a view to making this an income-generating space for youth activities and organisations.

The funds were awarded on the basis that the remainder of the required funds were also secured. Any money paid over to CYN was to be paid back, in full, if the full funding wasn't secured. A legal agreement is required from CYN before any funds can be released.

3.3 Old Market Roundabout

A BCC Highways' request for £130k of CIL & S106 funding from the NP to upgrade the pedestrian crossing points on the Old Market Roundabout has had to be postponed until the new CIL process is introduced. The project will contribute to a wider set of improvement works planned for the area.

Only small CIL projects already raised can go forward this round for consideration by NPs (see 5.0 below). It is hoped the new process is in place by the Autumn of this year.

3.4 St John's Street Lighting

The NP will recall that at its last meeting in April, it agreed to provide CIL funding for this project totalling **£36,381.20**. This funding covered two of the four elements of the project costs. Since this award, there has been a positive development. Cllr Denya has informed the NP that the BCC Highways Team has agreed to fund the remaining two elements of the project, valued at **£20,515.27**. This means the whole project is now funded.

4. Future Support to communities

From Penny Germon – Head of Neighbourhood Management Service. Please see below our offer of support for the coming months. This has been developed in response to the ‘asks’ in the transition plans. This is the city wide offer. Coordinators will be working with you to respond to any specific requests not covered in the document attached. Please feel free to pass on through your networks.

Building strong communities where we live

We asked neighbourhood communities to tell us what help and support is needed to become self-organising and to pursue local priorities. This is our response. This will need to be reviewed once the City Council has carried out consultation and made a decision about arrangements going forward. When it comes to communities organising and taking action the city council is a minor player. There’s far more happening without us than with us or because of us. This is an offer of support but it is by no means the only support available. We want to encourage everyone to make new connections where they live and across the city to tap into the wealth of resources and experience and build. We also welcome ideas and suggestions from people who feel they can help.

What are we trying to achieve?

To inspire more people to get involved with the life of the city – we all have something to give.

To continue to build communities where people, in all our diversity, connect, self-organise and take action on the things that matter.

To address inequality in the city by focusing our collective effort and resources on the areas that most need them.

For communities to influence council decisions and the way we work.

To be inspired by, learn from and share what we know across the city.

Inspire future generations to be involved in the life of the city.

Some notes on what we’ve said

We recognise that whilst most of us have access to online resources some of us don’t and we need to work together so that everyone is included.

Ask	Offer	ACTIONS
Establishing a community space & widening the network		
Help to establish community space which connects with a wide group of people and have involvement from relevant partners as appropriate	Through citywide networking events and where possible dedicated training (open to all) we will provide a space to learn from each other and explore different ways of running and facilitating a community space/network which is open and accessible. <i>We recognise some areas will need more help than others – see table below which sets out how we will deploy BCC Team resources</i>	Networking events
Fun and creative ways to facilitate conversations and create more inclusive community spaces	We will provide a forum for sharing ideas and different approaches at networking events.	City wide networking events July September/October
Create more inclusive community spaces	We are exploring specific conversations or training about how we create more inclusive and diverse community networks and is subject to resources.	BCC exploring with SARI and Black Southwest Network and others who have experience
Asset mapping	Bristol has a good map of resources – everything from where you can access IT to allotments. http://maps.bristol.gov.uk/pinpoint/ Asset mapping is also about people. An asset mapping process can be a really good way of a community having a conversation about what's important. It is created and owned by local people. – Does this need to be expanded? As in whether there is to be any support offered around this? Seems a bit 'on it's own'	Workshops on using pin point in local areas
Making connections, reaching out and sharing information. Community groups have a way of sharing information with anyone who wants to take part.	COMING SOON: Free help and advice with marketing 6th June 5.30-7.30pm https://www.voscur.org/calender/event/free-marketing-support-speed-matching-media-trust There are two 'peer support' networks about communications – details can be found on the Voscur website under 'peer support'.	

<p>How to use Facebook, Twitter</p>	<p>There are LOTS of ‘how to’ resources online – here is just one http://www.communityhowto.com/</p> <p>There are also ways to connect with people beyond your circle: Bristol Women’s Voice https://www.bristolwomensvoice.org.uk/ Bristol BME Voice http://www.bristolbmevoice.org.uk/ Bristol LGBT http://lgbtbristol.org.uk/ Bristol Disability Equality Forum http://www.bristoldef.org.uk/ The ‘voice’ magazines http://www.localvoicenetwork.co.uk/ Ujima Radio http://www.ujimaradio.com/ BCfm http://bcfmradio.com/ Made in Bristol TV https://www.madeinbristol.tv/ Bristol 24/7 https://www.bristol247.com/</p> <p>There are lots of free and accessible ways of spreading the word in Bristol from community newsletters, free newspapers, radio, Facebook, Twitter. There are lots of people making great use of Facebook, Twitter and Wordpress websites already – there’s lots of experience which can be shared. There are also online resources. We will provide opportunities for learning more about these media and how to use them through the networking events but please don’t wait. Take a look at what some communities are already doing: http://www.stgeorgenp.org.uk/ https://henburybrentrycommunity.org.uk http://www.bcrnp.org.uk/</p> <p>The City Council will not be able to sustain ongoing charges for domain names. We will work with communities to find ways to sustain an established web presence.</p>	<p>Workshop focused on using online networking and information sharing</p> <p>Community networks establish email group or other social media networking</p>
	<p>COMING SOON.....</p> <p>‘Made Open’ is a new online forum to connect with people who care about the same kinds of things. Bristol City Council is working with others across the region to</p>	<p>Information at citywide networking event</p>

	<p>set up a new web platform where people can get in touch to get stuff done. Watch this space!</p> <p>There will be information at networking events when it is launched.</p>	
	<p>Introduction to Asset Based Community Development (ABCD)/community building Wed 20 Sept. A dedicated workshop for neighbourhood community groups can be organised if there is demand. Contact terry.black@bristol.gov.uk</p> <p>ABCD / Community building workshop at networking event</p>	<p>BCC Community Development Team</p>
<p>Contact lists & looking after data</p>		
<p>Community group holds a list of contacts – individuals and local organisations.</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 21</p>	<p>Once the community have decided how to hold the contact information BCC will give everyone on our lists the opportunity to sign up to the community network. We will pass on contacts for organisations and local resources.</p> <p>Holding and handling data about people - There are some important things to know when looking after names and contact details. We will provide a workshop about how to look after data.</p> <p>There are lots of useful free resources such as ‘mailchimp’ which means you can send out e-bulletins whilst keeping names and contact details private. https://mailchimp.com/</p> <p>There are a number of ways to store information and data on line which is secure but can also be shared between a named group of people. For example Google Docs. https://trello.com/ is a way of managing a project where there are an agreed list of actions, a group of people are doing different things and can keep each other updated. ‘Fishponds People’ are using Trello to share ideas and keep updated on agreed actions.</p> <p>We understand not everyone is online. How can we support people to take the leap</p>	<p>BCC team help people sign up to new networks</p> <p>Workshop about handling/storing information about people</p> <p>Shared – problem solving to include people not on line.</p>

	or find ways of making sure everyone that wants to be involved is involved?	
Using Facebook	We will work with community groups to help set up Community Facebook pages where there are volunteers who want to do this but want some support.	Work together to build Facebook contacts and connections.
Somewhere accessible to meet		
Access to accessible venues for community spaces.	Voscur will maintain a list of accessible venues across the city, how to book them and what they cost.	Voscur to maintain list of accessible venues on website by 1 st July.
Access to BCC buildings	Where communities have been meeting in BCC buildings with support from BCC officers we will confirm the position going forward.	BCC to clarify arrangements re access to BCC venues.
Skills and knowledge to set up and run a successful community group		
Governance, structures, policies, procedures and legal – setting up and running an organisation	VOSCUR runs the support hub for community groups and has a programme of training but can also run specific training for small and emerging groups about how to set up. For people/groups wishing to set up a new group or community enterprise Voscur is offering the Kick Start programme. The next course is in early July – you can enrol at Voscur.org/Kick-Start. This course is free of charge, but there is an application process to ensure that the course is right for you.	Voscur/BCC If your network is interested in this please talk the NPC for your area
How to plan and run an event	Voscur can deliver training - we would need a minimum number of 12 people and would charge an administration fee of £15.00 to neighbourhood groups to help to ensure commitment – aim for delivery September/October	Voscur/BCC If your network is interested in this please talk to the NPC for your area
Facilitation and chairing skills	Voscur can deliver training – we would need a minimum number of 12 people – would charge an administration fee of £15.00 to neighbourhood groups to help to ensure commitment – aim for delivery September/October	Voscur/BCC If your network is interested in this please talk to the NPC for your area
Community leadership skills	This is a wide ranging area. Courses on many aspects of community leadership are widely available. There are a range of leadership programmes online. In the short/medium term we can provide a forum for networking and learning from each other.	All. Networking event(s)
Writing papers	We hope there won't be much reason to write papers. We need efficient and accessible ways to record and share information. There are lots of resources on line	

<p>Efficient and effective ways of recording meetings and events</p>	<p>about report writing if this is helpful. http://www.plainenglish.co.uk/</p> <p>There are some simple techniques that save time but they require us all to work in a slightly different way.</p> <p>For example Agree <u>why</u> something needs to be recorded to decide <u>what</u> needs to be recorded. You only need to record who was there and what was decided. Do it at the meeting in front of everyone, agreeing it as you go This way there is no need to return to it later to decide whether it was an accurate account. If you've made a list on flip chart take a photo and email or Facebook it round.</p>	<p>Citywide networking events</p>
<p>Funding and fundraising</p>		
<p>Fundraising skills and fundraising information</p>	<p>Voscur website has useful information and can offer fundraising training courses</p> <p>Locality also has a helpful website with information about crowdfunding, donations and grants. http://mycommunity.org.uk/funding-options/raising-finance-options/</p> <p>COMING SOON: 'Income inspiration for Tough Times' Thursday 15th June https://www.voscur.org/calender/event/fundit17</p> <p><i>Voscur will offer free places to equalities-led or neighbourhood based groups with an income of less than £25,000 per annum.</i></p> <p>Voscur has a menu of funding training for small groups including: 'developing a fundraising strategy', 'writing small funding bids', 'making good applications' 'making your small group sustainable'. To run these we would need a minimum number of 12 people and would charge an administration fee of £15.00 to neighbourhood groups to help to ensure commitment.</p> <p>We could offer one of the above courses in July and one in September/October. These could be delivered in different parts of the city.</p>	<p>Community network</p> <p>If your network is interested in this please talk to the NPC for your area</p> <p>If your network is interested in this please talk to the NPC for your area</p>

Developing the skills and processes to manage finances	Peer support is available through Bristol Fundraisers Group Voscur's finance forum meets quarterly – check the Voscur website for details	Community network
Ways to manage/use neighbourhood funding	Neighbourhood funding for local projects is part of the consultation which will take place during June and July. Formal decisions will be made after that. If it is agreed to progress with neighbourhood funding we will create opportunities to explore ways of using this funding for maximum community benefit whilst minimising administration costs. But there are lots of ways to access funds. 'Spacehive' is a 'crowdfunding' website which literally means a project is funded by a crowd of people who donate – they can be individuals or businesses who contribute. https://www.spacehive.com/places/uk/city-of-bristol/bristol	BCC and partners
Information and resources		
Sharing our practice, research, good ideas and information	There are lots of online resources including all the websites listed. The network events will be opportunities to share existing practice. We would suggest an online forum or email network for community networks. This would be a good idea but is not a role for BCC.....	Networking events
Neighbourhood data	There's lots of data on the city council website https://www.bristol.gov.uk/people-communities/neighbourhood-partnership-statistical-profiles	We will run workshops on how to access and use neighbourhood data
Establishing and running web pages How to use the web – what's out there?	We are aiming to provide access to a workshop about digital resources for community groups.	BCC exploring with Knowle West Media centre
Agreeing community priorities		
Community plans and Neighbourhood	All areas have Neighbourhood Partnership Plans which provide a good start for many communities.	Networking event and mentoring

<p>Development Plans</p>	<p>There are now a good number of communities who have come together to write a community plans which are more in depth but also written by and for local people. Bristol now has lots of experience of producing community plans starting with Redcliffe and St Pauls over 10 years ago. More recently Lawrence Weston, Henbury and Brentry, Southmead have all completed their plans and Lockleaze is now developing its own plan.</p> <p>http://www.southmeadcommunityplan.co.uk/ http://henburybrentrycommunity.org.uk/forum/?p=1071</p> <p>We will create a space for people to hear about how communities have come together to make them happen.</p> <p>Neighbourhood Development Plans are different again. They are community-led but they are planning documents. They are about what is built where. There is a formal process to go through which includes a referendum but once it is agreed it is a formal document recognised by the planning authority. Areas which have a NDP are able to access 25% of Community Infrastructure Levy for their area.</p> <p>There are two NDPs in Bristol so far:</p> <p>Old Market https://www.bristol.gov.uk/planning-and-building-regulations/neighbourhood-planning-old-market-quarter</p> <p>Lawrence Weston https://www.bristol.gov.uk/planning-and-building-regulations/neighbourhood-planning-lawrence-weston</p>	
<p>Consultation skills training/learning</p>	<p>We will provide a networking opportunity/workshop space to find out about how communities have carried out their own community consultation using community researchers.</p>	<p>Networking and mentoring</p>

	<p>Survey monkey is exactly what it says it is – a free online survey tool https://www.surveymonkey.co.uk/user/sign-in/</p>	
How to facilitate priority setting sessions	<p>Lots of neighbourhoods have produced community plans and have experience of deciding priorities. We will create a space where we can learn from each other and share experiences.</p>	
Working with Bristol City Council		
<p>Access to information about who does what in the council</p> <p>Reporting and following up problems</p>	<p>For information about a whole range of City Council services and contact details have a look at the Bristol Charter</p> <p>https://www.bristol.gov.uk/report-a-street-issue https://www.fixmystreet.com/</p>	<p>BCC will be updating the charter in the autumn once decisions have been made following the consultation.</p>
<p>Regular flow of information from BCC about things relevant to the area e.g. planning/development, localised consultation, locality specific things (BCC)</p>	<p>There are lots of ways of getting information direct by email, Facebook and/or Twitter</p> <p>Sign up for the City Council e-bulletin here: http://news.bristol.gov.uk/Default.aspx</p> <p>Register for 'planning online' to get email alerts about planning applications https://www.bristol.gov.uk/planning-and-building-regulations/online-planning-services</p> <p>For information and notifications about BCC consultation go to https://bristol.citizenspace.com/</p> <p>Could each area have a champion or interested person to monitor for neighbourhood information?</p> <p><u>Job to do:</u></p>	<p>BCC to work with community networks and BCC Communications team</p>

	<p>We will work with community groups and BCC PR and communications team to understand where BCC officers have been a conduit and see if there's a way of getting this information direct to community groups.</p>	<p>BCC to work with communities to ensure information exchange.</p>
<p>Contacts and support from named officers from: highways, parks, environmental (waste graffiti), Bristol Waste Company , planning, youth participation, enforcement, libraries, health, housing to:</p> <ul style="list-style-type: none"> - Help the communities make informed decisions about priorities - Influencing BCC decisions - Getting support to get stuff done - Getting out of the way <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 27</p>	<p><u>Job to do</u></p> <p>We want to enable people to do as much as they can together without the city council getting in the way. We also want to work together on the things that really matter.</p> <p>There is a piece of work to do to be clear about:</p> <ul style="list-style-type: none"> a) What can be done by communities but needs BCC to get out of the way? b) How do communities continue to influence decisions and get things done on the things that are most important locally? c) What's best done by communities and BCC together and what's the mechanism for doing this? <p>Meanwhile, if you need some help in the short term you can contact your ward councillors or your link person in the neighbourhoods team.</p> <p>Bristol Waste Company should be contacted direct: http://www.bristolwastecompany.co.uk/</p> <p>There are some great examples of how Bristol people are making a difference where they live http://www.bristolwastecompany.co.uk/learn-more-home/</p>	<p>BCC to work with community networks</p>
<p>Influencing CIL</p>	<p>This is part of the formal consultation. CIL is just one of a number of funding sources. Experience in Bristol shows that where communities have organised themselves, and agreed priorities they have been successful in attracting funding.</p>	

Additional help and support

Ward councillors – ward councillors are an important point of contact, advice and support. Contact details for ward councillors:

<https://www.bristol.gov.uk/council-and-mayor>

Voscur is funded to provide capacity building support to community organisations and provides a wide range of services and support. We would encourage emerging community organisations to make contact with Voscur, sign up for e-bulletins and take up the free events. Voscur will also be able to provide some bespoke training and support for some organisations.

Bristol City Council Neighbourhoods Team

From the end of July there will be five full time and two half-time Neighbourhood Partnership Coordinators and six full time and one half time Neighbourhood Officers. The team does not have to make any further changes but we need to be prepared for further changes. We can no longer provide the same support to all areas, we have had to prioritise. The table below explains what this means. We have an offer of support for the whole city and will provide additional support to the areas that need it most based on the transition plans and our knowledge of the area. As well as neighbourhood work there are some key city-wide tasks. All areas will have a named Coordinator who will ensure there is ongoing communication and a contact point. The rest of the resources will be allocated as follows:

	Description	Offer of support	Areas
Green	Community network able to self-organise. Clear or emerging direction and able to set-up lead organisation with access to advice and information.	From 1st July access to link person who will be able to offer some advice and support and who will ensure community receives city wide information and access to networking events. Officers will not be able to attend meetings unless it is for a specific purpose. We will also provide help with printing some posters for network meetings in the short term/until a long term decision is made. We are committed to ensuring a smooth transition. There are some areas which are 'nearly green' we	Greater Bedminster (GBCP) Bishopston & Ashley Down, Redland and Cotham (BCR), St George, Easton and Lawrence Hill, Bishopsworth, Hartcliffe and Withywood (Dundry View). Nearly green: Stoke Bishop, Westbury on Trym, Clifton Down, Clifton, Hotwells and Harbourside, Windmill Hill and Knowle

		understand these areas may need some additional support until 1 st September.	
Amber	There is a potential lead organisation and/or community network but some medium term support will be needed to set up new arrangements.	Capacity building support for potential lead organisation or network to finish as soon as able but no later than 31 st March 2018.	Greater Brislington, Ashley, Lockleaze, Henbury, Brentry, Central
Red	No potential lead organisation or emerging community-led network. And/or need for longer term community building. History of top down organisation.	Until March 2019 where needed focused on building community resilience and self-organisation.	Filwood, Stockwood, Hengrove and Whitchurch Park, Avonmouth & Lawrence Weston, Southmead, Horfield,

This transition plan will take effect from the 1st July. We will confirm the teams and who will be working there in the next couple of weeks. Your Neighbourhood Partnership Coordinator remains your key point of contact.

5. The Neighbourhood Committee is asked to Agree the following CIL and S106 spending requests:

5.1 Quote for Central area NP-Greening walls – Incredible Edible

(Words by Incredible Edible): As discussed in our previous meeting we will start work around the social housing areas in Kingsdown and Redcliffe, working with residents to ensure good maintenance and community buy in. We will begin, as we do with everything, by inviting everyone living in the area to a meeting where they can find out what we are doing and work with us to determine the type of planting that they think will be appropriate.

To do this we will design posters and flyers which we will work with the neighbourhood teams and councillors to share, ensuring good community connections.

We will include planting and maintenance workshops around each area to ensure the community understands the needs of the plants.

Design work and printing	£300
Community workshops	£600 (pays facilitator)
Plants	£2500
Construction of planters to trial in places where there is no soil to plant into	£1000
Compost and sundries	£900

Total Request = £6000

5.2 Sikh Remembrance Garden

The Environment sub group agreed to recommend support of **£10,000** on the understanding that a full viable costed financial plan for the memorial and agreement of the parks department was in place before any funding was released. This has now been provided. Please see **Appendix 1**

5.3 Bike Racks Outside the Clifton Lido

This request, for **£6,000**, is to provide bike racks adjacent to the Clifton Lido. This project would also include paving a small area, which would improve the visual amenity of the area. The request is costed at £12,000 but includes two offers of £3,000 each from the owners of the Lido and the nearby pub. This project also has the support of the local residents group. Please see **appendix 2**

5.4 Spring Hill Steps – handrail improvements

Following agreement to fund improvements to the Spring Hill Steps from previously allocated NP funds, it is proposed that the existing handrail on the top flight of steps be removed (see photo below) and replaced by extending the existing cast iron handrail down the left hand side of the flight of steps. To fund this improvement, the **Neighbourhood Committee is requested to allocate £5,000** from the following S106 contribution:

08/03881 / King Square House, Dighton Street, Kingsdown / ZCD...957.

There is £40,387.37 remaining in this allocation prior to this decision



5.5 Anchor Road Gas Governor

At a previous NP the decision on a request for £500 funding to replant the surrounds of the gas governor on Anchor Road to shield the metal fencing was postponed. It was thought that the work would be carried out by Crest Nicholson as part of their planning obligation.

This work has now been agreed and carried out but did not include the planting work identified. The **Neighbourhood Committee is requested to agree to agree £500 CIL funds** to plant around the gas governor.

6. Parks Update

See the latest update on all the NP's Parks projects as of the end of March 2017.

Project & Champion	Comments and Priority	Funding	Progress and Recommendations
Arlington Gardens Richard Barnes gboek@hotmail.com Phase 2	<p>Possible site for play area. There is an issue around the ownership of the land which needs confirmation before any proposed scheme is designed and funded. Public consultation is recommended</p> <p>Legal work required to ascertain ownership of the land, and the process to get the land dedicated as a town green.</p> <p>Play area scheme to follow once land issue has been resolved.</p>	<p>Section 106 cannot be spent on this</p> <p>CIL cannot be spent on this</p>	<p>BCC Property will be arranging meetings with the 2 parties that have registered interest in the site. Once these meetings have taken place BCC legal team will advise on the next steps.</p> <p>Teija to action.</p>
Argyle Place CPG Dennis Gornall dennisgornall43@gmail.com Phase 1	<p>It is proposed to upgrade and maintain the play equipment and the site as a whole</p> <p>Estimated cost of £55000</p>	<p>£18,609.98 (S106) 08/04455 £17,794.86 (S106) 11/02965 £10,000 (S106) 07/02500 £8,595.16 (CIL)</p> <p>Total £55,000</p>	<p>Consultation complete.</p> <p>Work planned to the adjacent property needs a licence to put scaffold in the park. Need timetable for this work as it needs to be complete prior to any improvement work in the park.</p> <p>Awaiting drawing from AFLA for construction of the steps/seating in order to tender this element of the work.</p> <p>Other elements of the work fencing, tigermulch, installation of play kit to be carried out in phases.</p> <p>Final amendments being made to schedule of work and Party Wall Agreement to be obtained.</p>
Victoria Square Park Maggie Shapland maggie.shapland@googlemail.com	<p>Repairs to stone boundary walls (Project work at this site has commenced funded by Capital Stimulus budget but further funding is required)</p> <p>Estimated cost of £20000</p>	<p>£7,335.96 (S106) 13/00672 £1,553.28 (S106) 05/05079 £1,501.16 (S106) 07/02500 £3,506.49 (S106) 12/00583 £3,262.22 (S106) 12/02168 £620.04 (S106) 11/01359 £176.31 (CIL)</p> <p>Total £17955.46</p>	<p>Work complete.</p>

<p>Brandon Hill</p> <p>Fraser Bridgeford fraser.bridgeford@btinternet.com</p> <p>CMP – Phase 1 Site Work – Phase 2</p>	<p>Priority works include:-</p> <ul style="list-style-type: none"> • Production of a Management Plan; • Lamppost painting; • Perimeter wall repairs; • Tower Gardens replanting; • Upgrade entrances (especially Jacobs Wells Road railings, signing and planting walls to prevent graffiti). 	<p>£25,000.00 (S106) 11/03541 £75,000.00 (CIL)</p> <p>Total £100,000</p>	<p>CMP : Further update required on progress. Lighting : Completed. JWRd Ent. Completed. Repairs to walls Completed. Tower Gardens planting to be considered following production of CMP.</p> <p>Approx £30k left to allocate.</p>
<p>High Kingsdown CPG Karen Sillence k.sillence@gmail.com</p> <p>Phase 2</p>	<p>Investigate new play equipment and improve the boundaries, consideration being given to the erection of railings to create a dog free space, sound deadening planting and greening of space</p>	<p>£10,671.54 (S106) 11/04527 £69,328.46 (CIL)</p> <p>Total £80,000 + £26k from Bishopston NP = £106,000.</p>	<p>Scheme agreed with Ops and Play Team and community.</p> <p>Due to other projects being implemented this scheme is unlikely to start on site until September 2017.</p> <p>Scheme currently being costed.</p>
<p>Wotton Hill Open Space Toni Brown browntoni@live.co.uk</p> <p>Phase 1</p>	<p>Widen footpath identified as a priority</p>	<p>£7,147.86 (S106) 11/01265 £4,612.44 (S106) 11/04645 £2,234.15 (S106) 11/05051 £2,607.00 (S106) 12/04791 £3,398.55 (S106) 11/01359</p> <p>Total £20,000</p>	<p>Complete.</p> <p>Repair due to be carried out in favourable weather conditions. VA to check if this has happened yet.</p>
<p>St James Park</p> <p>Phase 1</p>	<p>Priority works include:-</p> <ul style="list-style-type: none"> • Repair boundary walls, railings and gates; • Clear scrub and weeds around the edge of park; • Provide new seating and bins; • Install bird boxes; 	<p>£1,304.90 (S106) 13/05888 £11,803.87 (S106) 07/03703 £10,000.00 (S106) 11/02965 £126,891.23 (CIL)</p> <p>Total £150,000</p>	<p>Issues to be considered for improvement: Site Meeting arranged for 01.01.17</p> <ul style="list-style-type: none"> • Option to repaint rather than to restore railings being investigated however this option could be very costly if the railings are painted with lead paint as they would have to be removed from site in order to remove the paint for Health and Safety reasons. Vicki currently obtaining a cost to test for lead in the paint. • Tree survey, pollarding, potentially remove trees inhibiting the growth of others. See Leighs proposal.

			<ul style="list-style-type: none"> • Planting Plan – agreed • Investigating potential contractors for restoration of walls and railings. • Benches – repair, install others? • Bins – replace, relocate? • Entrances – clean pillars and repair. Ensure gates can be kept open and arrange them so that they open inwards. • Reinstate arch at the entrance to the central path. Replicate design of existing arch. • Remove disused building.
<p>Park Place</p> <p>Page 34</p>	<p>Enclosure of the space by railings to make it safer and more attractive recreational space. Work required to determine if railings are appropriate</p> <p>Agreed to recommend this scheme be deferred to obtain advice from City Heritage regarding railings, and for public consultation to be carried out.</p>	£58,527.54 (S106) 11/08541	<ul style="list-style-type: none"> • Alex Fraser to draw up proposals for consultation. • Matt Jones to carry out wider consultation. <p>Costs: £14k to install reclaimed pennant stone kerb edging to match existing. £10.5k to install 1m high Estate railings</p>
<p>Spring Hill</p> <p>Pauline Allen pauline.m.allen@btinternet.com</p> <p>Phase 1</p>	<p>Priority is to focus on area outside play area, including planting to prevent graffiti</p> <p>Railings around Dove Street park require repainting. Agreed to recommend that railings painting be submitted to Community Payback as a project, with materials to be funded via a Clean and Green Fund application</p>	£10,000 (S106) 13/05888	<ul style="list-style-type: none"> • £5400 to Level the area at the corner of the dog exercise space and realign railings so that a bench can be installed. • £2000 to level area and prepare for installation of grit bin. • £2200 Repairs to steps • £400 Repairs to Cobbles <p>Total £10,000</p> <ul style="list-style-type: none"> • Work on Site Jan 2017. Final location of the bench tbd.

ParkWork commissioning	Funding to allow resident and community groups in the NP area to commission ParkWork to undertake projects on parks and open spaces in their communities. Agreed to recommend £10000 from CIL towards ParkWork projects and activities in the NP area	£10,000.00 (CIL)	Environment Sub Group to look at this as a collective. Additional £10k allocated to project Jan 2017.
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For consideration for CIL funding by Neighbourhood Partnership £10,000 - Bristol Sikh Garden of Remembrance

Proposal

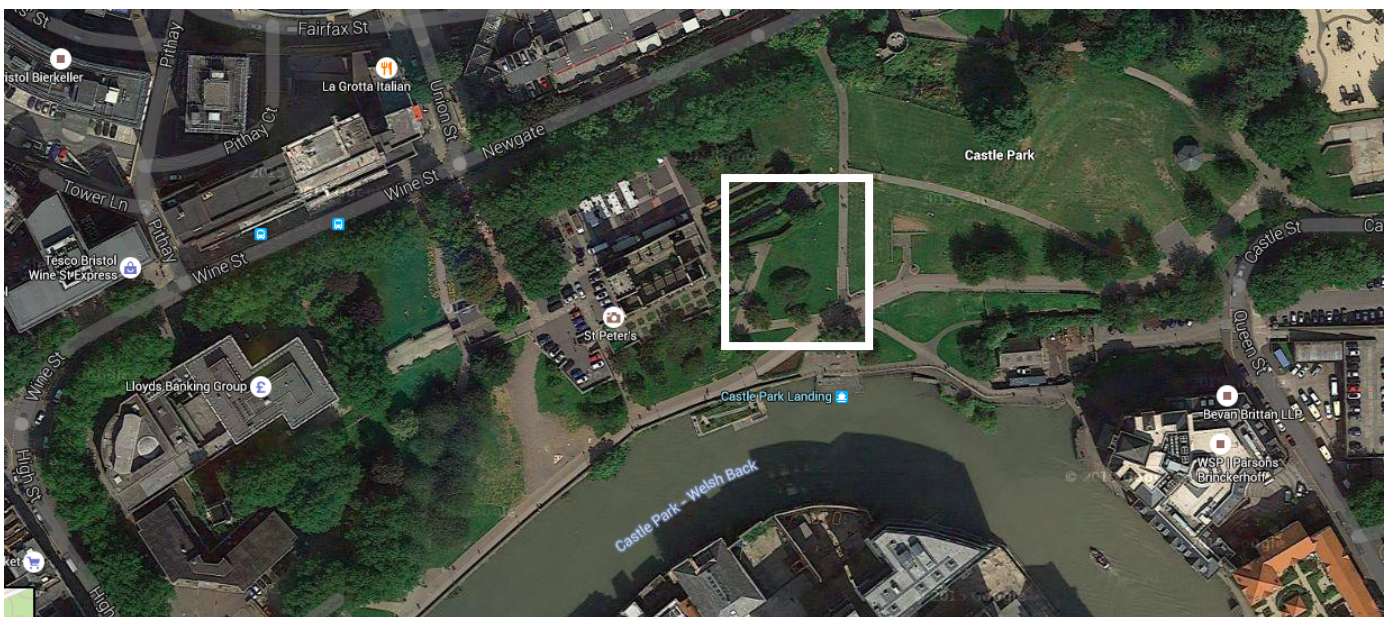
The Bristol Sikh community have been working tirelessly to create a Sikh Garden of Remembrance in Castle Park Bristol. This park will be a space for all members of the community to visit, reflect and remember the Sikh members of the Indian Army who gave their lives to guard the British Empire in the First and Second World War.

An estimated 83,000 Sikhs lost their lives in World War One and about 109,000 were seriously wounded. During World War One Sikhs made up 20% of the British Indian Army in action, despite being less than 2% of the Indian population at the time.

The service and sacrifice Sikh soldiers made during the two world wars and past conflicts should never be forgotten. Tens of thousands of Sikh troops lost their lives fighting for Britain in World War One and it is important that we as a city, and the 10,000 Sikhs living in Bristol, commemorate them.

Location

The Garden of Remembrance will be located in following position in Castle Park, Bristol.



Volunteer involvement

The project is being led by the Sikh Resource and Community Development Centre. Volunteers of all ages will come from the four Sikh temples in the city and supporting organisations. There will be a core group of at least 12 volunteers who will commit to on-

going maintenance of the Garden. The group need to secure volunteer insurance and write a new volunteer policy.

Partners

The project will be led by the Sikh Resource & Community Development Centre who hope to work with a number of partners across the city:

- Bristol Indian Association
- St George Sikh Temple, Church Road
- Summer Hill Sikh Temple, St George
- Bristol Sikh Temple, Fishponds Road Eastville
- Chelsea Road Sikh Temple, Easton
- Bristol Sikh Resource Centre, Barton Hill
- BTCV
- Gardeners' World
- Green Capital Volunteers
- Bristol University students
- UWE students
- Easton Energy
- Punjab Heritage Association
- 1914 Sikhs
- Big Ideas Company
- Commonwealth War Graves Commission Living Memory Project

2016 Timetable

- April - May** Secure funding for Garden of Remembrance, agree locations, planning permissions and agree partners
- June** Confirm garden design and costs and raise remaining funds
- July** Begin construction of Garden of Remembrance
- September** Unveil Garden of Remembrance to mark the Centenary of the Battle of the Somme on the 26th September. This date marks the anniversary of the battle of Gueudecourt where the one member of the Indian Army was awarded the Military Cross and four others received Indian Army Honour and Bravery awards.

Budget & Fundraising

The Sikh Resource & Community Development Centre is seeking funding to support:

- Materials for the creation of Garden of Remembrance
- Memorial design and construction costs
- PR & Marketing support

Provisionally pledged funding to date

£1,000 Bristol City Council
£2,000 Merchant Venturers
£1,000 Bristol University
£2,500 Quartet Foundation

Remaining fundraising

£3,5000 to be raised through crowdfunding using online platform Fundsurfer. Campaign to launch in early June once the budget for garden design and construction has been finalised.

Will also be looking for donations from the Sikh community and local businesses
And local sponsorship

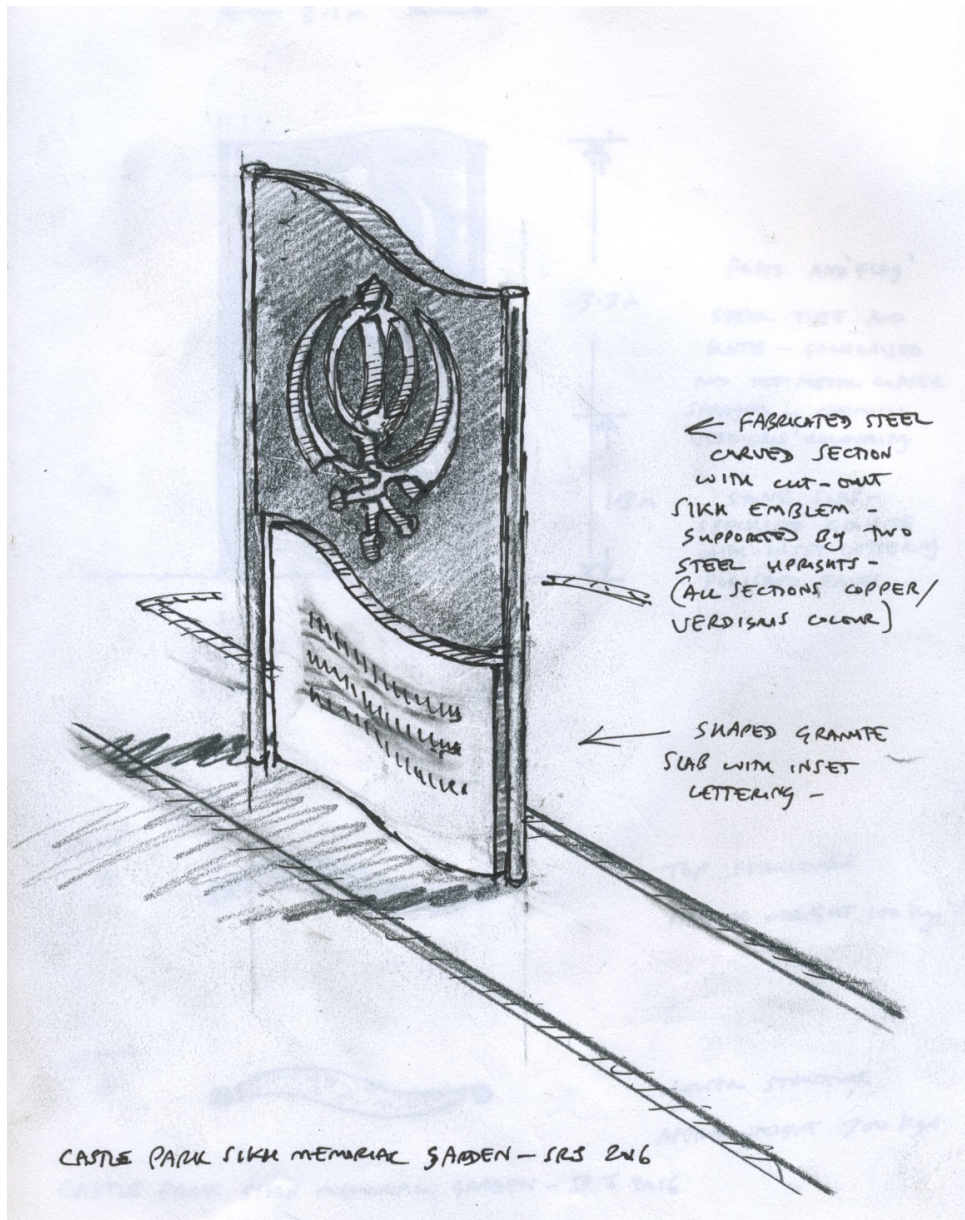
Communications Strategy

The project team will develop a media and PR strategy to galvanise public support for the campaign. The support from Gardeners' World will be significant national press coverage.

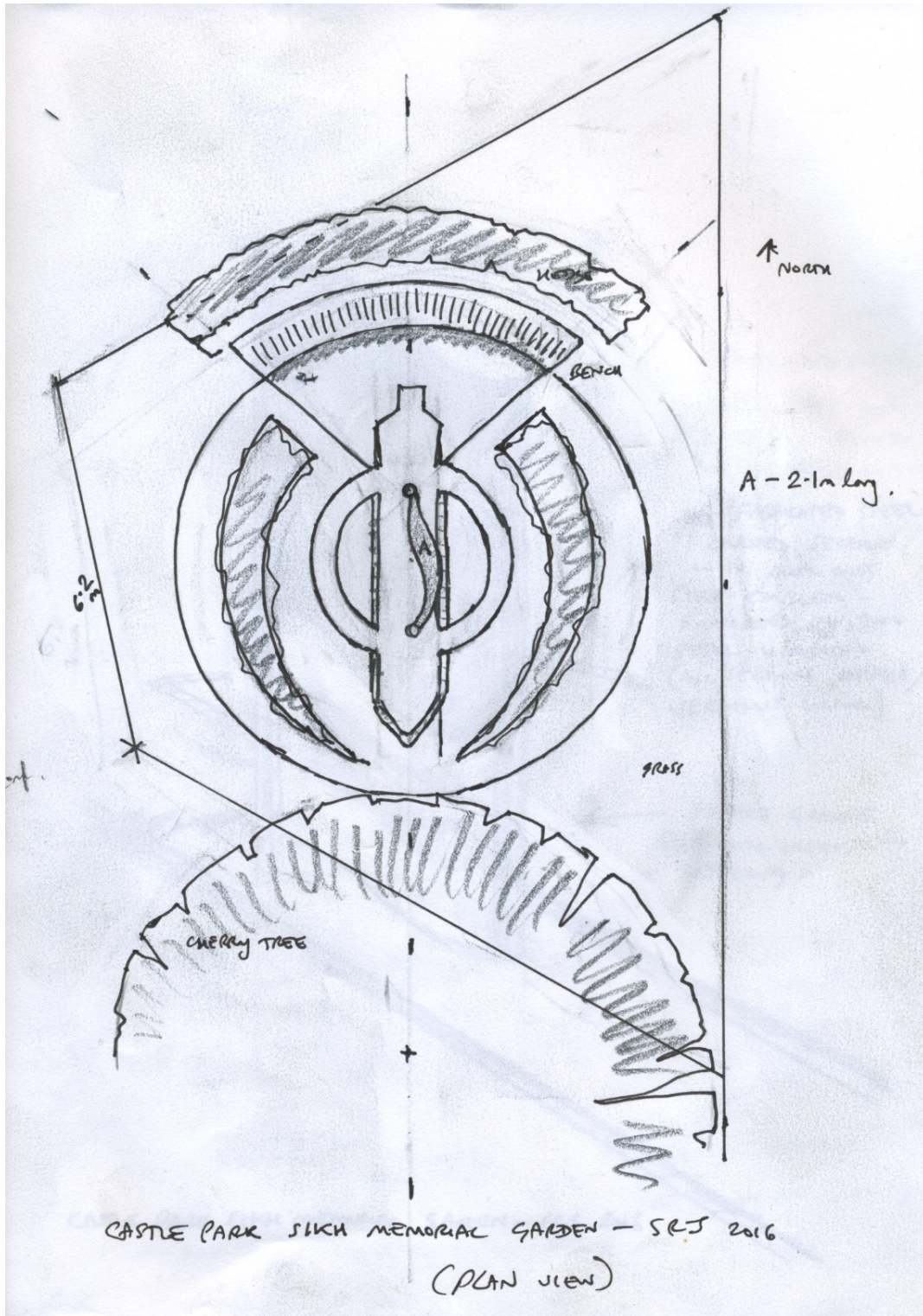
Budget

Sikh Memorial Garden Budget – April 2014

Item	Description	Budget
1.0	Main Memorial Sculpture	£7,500
2.0	Seating & Benching	£5,000
3.0	Information Board (including research)	£2,000
4.0	Misc fee's / Cost's, Eng. Input & H&S	£500
5.0	Delivery & Installation	£1,750
6.0	Contingency	£1,000
	Sub-total for Memorial, Seating & Info Board	£17,750
7.0	Project Management	£3,200
8.0	Design Fees	£2,800
9.0	Fund Raising Fees	£2,500
10.0	Marketing & PR	£500
11.0	Opening / Launch Event	£1,500
	Sub-total for Fees & Expenses	£10,500
12.0	Site Set Up	£2,500
13.0	Top Soil Strip & Reduced Levels	£4,659
14.0	Stone Edgings	£6,500
15.0	Flag Paving	£2,467
16.0	Hoggin Path	£5,152
	Sub-total for set up & hard works	£21,278
17.0	Preparation & Top soiling Planting Beds	£1,025
18.0	Turfing / Lawn reinstatement	£778
19.0	Planting Budget	£2,000
20.0	Mulching Planting Beds	£256
	Sub-total for soft works	£4,059
21.0	Main contractor Attendance / Prep work for Memorial & Seating	£1,000
	Allowance	£1,000
	Sub Total	£54,587
	7% Contingency	£3,821
		(£58,408)
	VAT @ 20%	£11,681
	TOTAL BUDGET	£70,089



Design.



CIL proposal to CCH Neighbourhood Committee (NC) – Bicycle racks outside Clifton Lido

The CCH NC is being asked to approve £6,000 of CIL money. It will be used to fund either option B or part fund preferred option C. The funding approval is needed to firstly get Highways Dept. to finalise the design options and also support the efforts to get matched funding for the preferred option C from the local businesses. If we don't get the matched funding we will progress with option B. If we do it will be option C. The matched funding essentially says; "if you prefer it then help us fund it". By Cllrs Clive Stevens & Carla Denyer (Clifton Down)

There is a need for more cycle racks in many central areas, this particular location ends up with cycles chained to lampposts and railings, so a need for more racks...

a) Option originally considered at CCH T&T but now ruled out.



About three months ago proposal (a) came to the T&T subgroup. This double lane bike rack solution outside the front of the Lido, seemed the cheapest & best option.

BUT we now discover it's not an option because:

- It reduces the pavement width and access (especially disabled).
- Neither the manager of the Lido nor the local community group want it here either.

Above – mock up of double lane bike rack "solution". The RHS racks as exist now, the LHS racks are mocked up.

b) NEW - option b (note preferred option c on next page)

So ruling out option (a) above, we investigated other options. This one runs along the side of the Lido. There is no need for a TRO for this location so the cost is less than originally thought (now estimated at approx. £6,000). It has approval from the Lido's manager but not the local community group nor the pub. So although this is an option, design c (next page) is the preferred one if we can get matched funding from the local businesses.



Option (b) for £6,000.

Put in a small buildout or pavement extension with a gully or pipe to carry water runoff down to the drain.

And then the cycle racks along the new kerb, perhaps at right angles as shown or at 30° or even parallel to road.

Left – mock up of the buildout plus racks. We are not sure how many can be fitted in, to get detailed work done by Highways we need funding conditionally approved.

c) NEW - preferred option c

For a total of approx. £12,000 (of which we plan to get £3,000 each contributions from the Lido and the owners of the pub chain), we could pedestrianise a small area, put in bike racks and a tree (using S106) and make the whole area a lot better and fitting for being outside one of Bristol's attractions. This has the support of the managers of the Lido, the Victoria pub and the local resident's group

So option C is funded by CIL of £6,000 plus private contributions of £6,000.

Note: Highways estimate was originally £15,000 but that was for a TRO wholly covered by this plus engineering works to the drainage. This is smaller. Highways won't look at this again until we have an indication of funding.



This option (c) would pave off approx. 24m² of road but lose 1 residents' parking space.

Pedestrianisation would also protect the old wooden cover to the pub's cellar which is sometimes illegally parked on by cars which is a safety hazard for the car and driver.

Note the desire for a tree too, a pit would be built into the scheme.

Overall additional cycle parking and an improved public area. Spaces are quite precious and we seek to get your OK with an effective scheme that can enable the parking of lots of bikes.

In summary

Option a was ruled out by Councillors after further investigations.

Options b and c both cost approx. £6,000 of CIL but option c also requires £6,000 of private money. Option c is preferred by both local businesses and the residents' group.

We circulated a version of this paper by email on the 23rd of May to Councillors and those members of the CCH NP Traffic and Transport Sub Group (as there was no meeting).

So far four replies have been received and can be summarised as:

- Still try for option A
- Go with option B as it will be done, option C is contingent on business support, a TRO and loses one RPZ parking space.
- Go with option C (x 2)

So, we (Cllrs Stevens and Denyer) propose option C, with option B available as a fall-back if matched funding is unavailable. We therefore ask this Neighbourhood Partnership to approve the allocation of £6,000 CIL. (the first step, once money is committed, is to ask Highways to draw up more accurate plans for options B and C) - Thank you.